

## 路德會杏花邨幼兒園

### 2018 / 19 學年幼兒班 (K1) 入學申請注意事項

#### 索取申請表格方法：

1. 於本幼兒園網頁下載 <http://hengfachuen-nursery.hklss.hk>
2. 親臨本幼兒園索取

#### 遞交申請表格：

1. 報名時間：星期一至星期五 (上午 9 時 至 中午 12 時 30 分，下午 1 時 30 分 至 下午 5 時 30 分)、星期六 (上午 9 時至 中午 12 時正)
2. 遞交方法：親臨至本幼兒園遞交申請表格，須連同所需文件 (包括：兒童出生證明書正本及副本、父母身份證副本、針痘卡副本、相片一張、貼上足額郵票回郵信封 2 個 )
3. 報名費：\$40 (於遞交申請表格時一併收取 )，無論申請成功與否，報名費概不退還

#### 申請「2018/19 幼稚園入學註冊證」

1. 教育局於 2018/19 學年推行免費優質幼稚園教育政策，以取代現有的「學前教育學券計劃」。在新計劃下，教育局會以「幼稚園入學註冊證」作為 2018/19 學年的 K1 註冊文件。
2. 家長須於 **2017 年 9 月至 11 月期間** 為其子女向教育局申請「2018/19 幼稚園入學註冊證」(下稱「2018/19 註冊證」)。「2018/19 註冊證」會於本年 9 月開始接受申請，屆時教育局會公布申請細則，並會在教育局網頁：<http://www.edb.gov.hk/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-3.html> 上載詳情。

#### 收生準則：

1. 面試表現
2. 與本幼兒園有相同的宗教信仰
3. 如申請全日班 / 長全日班學位，有家庭需要的申請人可獲優先考慮 (請留意由於學位所限，並非所有符合優先考慮的申請人均會獲取錄。)

面見安排：

1. 本幼兒園會安排面見所有申請入讀幼兒班的兒童
2. 面見於 **2017年11月25日**，本幼兒園會另函通知家長
3. 以小組形式及個別面見
4. 家長須陪同兒童參與面見
5. 如需要傳譯/翻譯服務，請致電 2897 6225 與本幼兒園聯絡

取錄結果公布：

本幼兒園將於 **2017年12月22日** 前以郵遞方式通知家長幼兒班取錄結果。

註冊安排：

1. 正選生：家長須於 **2018年1月11日至13日** 「統一註冊日期」內的指定時間到本幼兒園辦理註冊手續，並須提交「**2018/19 註冊證**」正本及繳交註冊費。
2. 備取生：本幼兒園會發出通知，請家長於指定日期到本幼兒園辦理註冊手續，並須提交「**2018/19 註冊證**」正本及繳交註冊費。
3. 家長請留意，如未能在指定的註冊日期提交有效的註冊文件，本幼兒園或未能為獲取錄兒童完手續，因此家長務必於指定日期內向教育局申請相關註冊證。
4. **2018/19 學年**的註冊費為 \$950(上午班) / \$1,500(全日班)。如有關兒童入讀本校，本校會於 10 月 退回註冊費，但若家長於註冊後決定為子女轉校，請以書面通知本幼兒園。本幼兒園會退回相關註冊證，但註冊費將不獲退還。在取回註冊證後，本幼兒園亦不會再為該兒童保留學位。

查詢：

電話：2897 6225

電郵：n02@hklss.hk

## **Heng Fa Chuen Lutheran Day Nursery**

### **Information on Admission to K1 Classes in the 2018/19 School Year**

#### **Collection of application Forms**

1. Download from school website <http://hengfachuen-nursery.hklss.hk>
2. Obtain from school in person

#### **Return of Application Forms**

1. Office Hour: 9:00 - 12:30, 13:30 - 17:30 (Mon - Fri), 9:00 - 12:00 (Sat)
2. Return method: Submit the application form in person (including Birth Certificate, 1set Copy of Birth Certificate, Parent's ID, Immunisation Record. 1 Photo, 2 Self-Addressed Stamped Envelopes.)
3. Application fee: \$40 (to be collected together with the application form). The fee will not refund whether the apply success or not.

#### **Application for the “2018/19 Registration Certificate for Kindergarten Admission”**

1. Education Bureau (EDB) will implement the Free Quality Kindergarten Education policy starting from the 2018/19 school year to replace the existing “Pre-primary Education Voucher Scheme”. Under the new Scheme, EDB will use the “Registration Certificate for Kindergarten Admission” as the document for registration in the 2018/19 school year.
2. Parents are required to submit an application for the “2018/19 Registration Certificate for Kindergarten Admission” (hereafter referred as “2018/19 RC”) to EDB **from September to November 2017**. The “2018/19 RC” will be open for applications in **September 2017** and EDB will announce and upload the details of application onto EDB's website ( <http://www.edb.gov.hk/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-3.html> ) in due course.

#### **Admission Criteria**

1. Interview performance
2. Recognition of the school's religious belief
3. The applicant from families in need will be given due priority consideration when applying for whole day / long whole day classes (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

## **Interview Arrangements**

1. The kindergarten will arrange interview for all applicants
2. Interviews will be conducted on **25 November 2017**
3. Group and individual interviews will be arranged
4. Parents should accompany their child for the interview
5. Please contact us at 2897 6225 if interpretation / translation service is required

## **Announcement of Admission Results**

We will inform parents of the K1 admission results before **22 December 2017** by post.

## **Registration Arrangements**

1. Successful applicants: Parents should complete the registration procedures for their child from **11 to 13 January 2018** (“Centralised Registration Dates”) by submitting the original of the “2018/19 RC” to the kindergarten and paying the registration fee.
2. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2018/19 RC” to the kindergarten and pay the registration fee.
3. Please be reminded that if parents cannot submit the “2018/19 RC” during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
4. The registration fee for 2018/19 K1 place is \$950(AM Class) / \$1500(Whole Day Class). Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the “2018/19 RC” but the registration fee will not be refunded. Upon obtaining the “2018/19 RC”, the kindergarten will no longer keep the school place for the child.

## **Enquiry**

Our telephone no.: 2897 6225

Our e-mail address: n02@hklss.hk